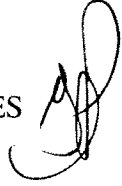


# Stanwood Camano School District

TO : BOARD OF DIRECTORS  
 FROM : GARY PLATT, EXECUTIVE DIRECTOR – BUSINESS SERVICES  
 SUBJECT: BIDDING AND PURCHASING AUTHORIZATION – 2016-17  
 PROJECTS  
 DATE: JANUARY 3, 2017  
 TYPE: ACTION NEEDED



According to Board Policy 6210, capital outlay purchases exceeding \$50,000 require school board approval and Policy 6220 provides direction on bidding procedures. Listed below are the capital projects being planned for completion this summer (2017). All but one of the projects exceeds the \$50,000 approval limit and/or the bidding limit and, therefore, requires board action. These projects were included in the Facilities and Technology Levy approved by voters in November of 2013. Board approval is needed to issue a call for bids or simply to authorize the purchase using other allowable procurement procedures.

**Projects Requiring Bid Authorization:**

**Project Budget**

Exterior Painting:

Elger Bay Elementary	\$ 3,995
Port Susan Middle School (Paint and gutters)	79,033
Twin City Elementary	156,238
Utsalady Elementary	<u>55,502</u>
Total Project Budget	<u>\$294,768</u>

**Projects Requiring Purchasing Authorization:**

Interior Flooring Replacements:

Cedarhome Elementary – Office areas	\$ 17,045
Elger Bay Elementary – Entry corridor	6,177
Utsalady Elementary – Corridors	<u>37,620</u>
Total Project Budget	<u>\$ 60,842</u>

Parking Lot Improvements:

Elger Bay Elementary	<u>\$ 61,087</u>
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Playground and Landscaping Improvements:

Stanwood Elementary	\$346,536
Twin City Elementary	<u>85,800</u>
Total Project Budget	<u>\$432,336</u>

Food Preparation and Food Storage:

Stanwood Middle School	<u>\$ 69,410</u>
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**Projects Not Requiring Purchasing Authorization:**

Landscaping improvements and new sidewalk  
Twin City Elementary

\$ 49,363

**RECOMMENDATION:**

We recommend the board *move to approve Capital Projects Fund bidding and contracting for the following project:*

*Exterior Painting:*

*Elger Bay Elementary*  
*Port Susan Middle School (Paint and gutters)*  
*Twin City Elementary*  
*Utsalady Elementary*

We further recommend the board *move to approve Capital Projects Fund contracting or purchasing of the following:*

*Interior Flooring Replacements:*

*Cedarhome Elementary – Office areas*  
*Elger Bay Elementary – Entry corridor*  
*Utsalady Elementary – Corridors*

*Parking Lot Improvements:*

*Elger Bay Elementary*

*Playground and Landscaping Improvements:*

*Stanwood Elementary*  
*Twin City Elementary*

*Food Preparation and Storage:*

*Stanwood Middle School*